

## ROUTING AND RECORD SHEET

81-4789/10

SUBJECT: (Optional)

Current Directorate of Administration Activities

FROM:

Harry E. Fitzwater  
Deputy Director for Administration

EXTENSION

NO.

DDA 81-1497/11

DATE

2 October 1981

25X1

TO: (Officer designation, room number, and building)

DATE

RECEIVED FORWARDER

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Deputy Director of Central Intelligence

2.

3.

DDA

4.

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15.

RM 610 USE PREVIOUS EDITIONS

SECRET

**SECRET**

DD/A Registry
81-1497/11

2 October 1981

Executive Registry
81-4789/16

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM: Harry E. Fitzwater  
Deputy Director for Administration

SUBJECT: Current Directorate of Administration Activities

25X1

4. The Director of Information Services; Chief, Information and Privacy Division, OIS; and Chief, Freedom, Privacy, and Litigation Group of the Directorate of Operations (DO) briefed Mr. Robert Simmons, a Staff Assistant to Senator Chafee, regarding evidence of damage done to the DO mission resulting from the Freedom of Information Act. (U)

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8. An Office of Security "audit" was conducted of the storage space used for sensitive compartmented information at the House Appropriations Defense Subcommittee; most of the recommendations made in the previous audit have been implemented. (U)

WARNING NOTICE--INTELLIGENCE  
RESOURCES AND METHODS INVOLVED**SECRET**

25X1

**SECRET**

9. Brookings Institution's most recent Conference for Business Executives on Federal Government Operations concluded on 25 September with its usual luncheon briefing at the Headquarters building. (U)

10. The Deputy Director for Administration visited with appropriate officials at the Department of State on 1 October to enlist their cooperation in allowing the Agency's pay consultants to review selected embassy positions abroad. (U)



Harry E. Fitzwater

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